

MINUTES OF PFA GENERAL MEEETING HELD ON September 5, 2008

Meeting was called to order at 8:25 a.m. in the multi-use room on the Yerba Buena Campus.

Attending the meeting were: Laura Leininger, Brandi Roschko, Rita Fong, Antonia Ludwig, Denise Hartman, Meg McFarlane, Jill Wishner, Leslie Schwarz, Andrea Friedline, Tami Lesser, Alisa Akemon, Debbie Lopez, Alison Pfister, Brent Noyes, Heather Isroelit, Gina Howarth, Julie Hasting, Nicole Volpe and Daryl Albus.

An Agenda was distributed.

Introductions of everyone attending the meeting were made.

Fundraising Report:

- *Halloween Carnival*- Event co- chairs Gina Howarth and Julie Hasting discussed ideas for the Halloween carnival. Dates, times, food vendors, and activities were reviewed and discussed. Gina will prepare a budget and date for the carnival which will be e-mailed to the board for approval.
 - A Motion was made by Gina Howarth and Julie Hasting via e-mail of September 9, 2008, that the Halloween Festival be set for October 25th from 4-7 p.m.
 - Voting to approve the Motion via e-mail was received from the following board members: Cangelosi, Friedl, Friedline, Hartman, Klausner, Leininger, Lopez, McFarlane, Noyes, Roschko, Schwarz , Wishner. No dissenting votes were received.
 - Gina Howarth and Julie Hasting will put together a budget of anticipated costs which will be presented to the board at a later date.
- *Reyes Adobe Days*- Reyes Adobe Days are scheduled for October 4, 2008. Yerba Buena and Sumac Elementary will share the “horseshoe alley” section of Reyes Adobe Days. Each school will be in charge of 4 carnival games. We will need to supply the volunteers and the prizes for the 4 games. Jill Wisner will send out volunteer requirements and additional information via e-mail.
- *Bobcat Booster*- Debbie Lopez reported that a lot of parents are taking advantage of the \$300.00 donation which includes the yearbook and directory. However, we need to continue to encourage parents to donate. We need to keep money in our reserves to pay for the specialists, support and other enrichment activities.
- *Escrip*- Alison Pfister indicated that we have had a lot of participation in Escrip, but we still need more to sign up. Alison suggested that we move back to using gift cards on a pre-order basis only. In addition, it was discussed that the minimum order should be \$100.00 to cover the cost of shipping. Alison also suggested that we hold a contest for the class that purchases the most gift cards. The winning class will get a pizza or ice

cream party. Debbie Lopez requested that we check with the Better Business Bureau for the license of the gift card company. Debbie Lopez left, and Laura Leininger suggested we vote via E-mail because we did not have quorum. Alison offered to do more research about the gift card company.

- Via E-mail on September 9, 2008, Alison reported that the Escript company had no claims against them from the Better Business Bureau.
- A Motion was made Via e-mail to create an Escript/Whole Foods order form, and order paper scrip on a pre-order basis from Great Lakes Scrip Center (Yerba Buena will not carry any inventory) and to do school contests and incentives related to scrip.
- Voting to approve the Motion via e-mail was received from the following board members: Cangelosi, Friedl, Friedline, Hartman, Klausner, Leininger, Lopez, McFarlane, Noyes, Roschko, Schwarz, Wishner. No dissenting votes were received.
- *Gift Wrap*- Julia Grant is in charge of Sally Foster Fundraiser this year which begins October 3 for two (2) weeks. Fifty percent (50%) of the sales go to Yerba Buena. Teachers whose classes have seventy five (75%) participation in Sally Foster sales will get a free Entertainment Book.

Treasurer's Report: Debbie Lopez reported on Bobcat Boosters and reiterated that last year the PFA dipped into its reserves so this year we need to make sure that our fundraisers are very successful. Next year we will have to create a different budget for the yearbook because those people that are donating the recommended \$300.00 to Bobcat Boosters are getting a yearbook included, so less money is going to cover the cost of the yearbook directly.

President's Report: Laura Leininger reported that most of the First day packets have been returned.

- Laura thanked Laura Shapiro and Lisa Rabin for the Teachers lunch which was well received by all of the teachers.
- *Specialists*- Mr. Finders has resigned as the Band Teacher. We are still looking for a replacement. Laura is also seeking someone to start a strings program.
- *New Parent Picnic*- A new parent picnic is scheduled at Reyes Adobe Park on Tuesday, September 9th at 5:30 p.m. Parents should bring their dinners and a dessert to share. Laura suggested that we have Bobcat clothing for sale at the picnic, and invited chairs to attend and meet new families.
- *District Report*- Laura reported on the District Meeting and reminded everyone that Las Virgenes Unified School District has 5 Blue Ribbon schools and 2 Teachers of the Year. Our own fifth grade teacher Sandy Fleishman was awarded a California State Teacher Of The Year. Our District has among the highest API scores in the state. Only 36% of schools statewide score above 800, and 100% of LVUSD schools scored above 800.

- *Yerba Buena's 40th Anniversary* – Yerba Buena will celebrate its 40th anniversary in January. Laura was looking for suggestions on how to best celebrate this milestone. She will talk to teachers and parents to come up with some ideas. This milestone is especially significant as Agoura Hills has only been a city for 25 years as of last year.

Principal's Report: Mr. Noyes wanted to acknowledge how well our school did on the API tests. Yerba Buena earned a 935, with no students in the Below Basic category. This score was the second highest in the Las Virgenes Unified School District for elementary schools.

- A small number of parents completed the Parent Survey online, he would have liked to see a greater response from parents.
- The Safety DVD is continually being worked on and should be ready for Back To School Night on September 18th.
- There have been some adjustments in the class assignments for 1st through 3rd grades. The number of students has shifted so the 1st grade will have an Option 2 class with more than 20 students and 2 teachers for morning academics. There was another 3rd grade class added. A suggestion was made to educate parents regarding splits so that parents can better understand the reasoning behind class placement. Mr. Noyes also indicated that several other schools in the district will be making similar shifts in the coming weeks.
- Yerba Buena has a new Jr-Kinder program for children that did not go straight into Kindergarten from Preschool. There are about 11 kids in the Jr-Kinder program.
- Mr. Noyes and Erin Howard, our school counselor, had lunch with the new students to help them feel part of the school community.
- Mr. Noyes is working on shade structures, umbrellas and trees.

V.P. and Committee Chair Reports: Jill Wishner reported that advertising sales are going well. The unofficial deadline for advertising in the Directory is September 17th. Jill reminded parents to shop at the Oaks Mall, bring their receipts to Guest Services, and Yerba Buena will get points which can add up to dollars at the end of the year.

Box Tops – Megan McFarlane is in charge of box tops. There is a box in each classroom to collect box tops and Wash bucks.

Emergency Preparedness -

- Megan McFarlane reported the Fire Department requires we purchase food and water for everyone on campus in case of emergency. We must be able to supply 500 people for a 24 hour period. Megan researched different companies to provide the supplies. Megan found food that would cost approximately \$1500.00 with a shelf life of 5 years and is gluten and nut free. Aquabox water can be supplied at the total cost of \$1,402.80. Megan will send out an e-mail discussing the possibilities for future discussion.

- The health clerk has a request for health office supplies. Megan will create a list of needed items for board approval.

Room Parent Coordinator: Denise Hartman reported that this year the room parent job will be divided into separate jobs. This should ensure greater participation and communication between parents and the PFA. Room Parents should make sure that all parents get on the Yahoo group so that they can be informed of all events and important information. There is a Room Parent Tea on September 12th at 9:00, all room parents invited.

Enrichment: Andrea Friedline reported that the Music Van is set for October 20- October 23rd. ACTS is working on scheduling dates. National “Walk To School” day is being planned and Andrea hopes to have the Yerba Buena water bottles ready prior to that time.

Recording Secretary: It was agreed that an unapproved draft of the PFA Meeting will be sent to the Board and committee chairs. Any changes must be received within 48 hours. Changes will be e-mailed to Brandi and the Minutes will be redrafted and posted in Final Form on our website.

The Meeting was adjourned at 10:30 a.m. Next meeting is September 26, 2008 8:15am.

Respectfully submitted,

Brandi Roschko, Recording Secretary